



DAV PUBLIC SCHOOL, PATIALA

23, BHUPINDRA ROAD, PATIALA

MID—TERM EXAMINATION (2020—21)

CIRCULAR (for class—I to XII)

Dear Parents,

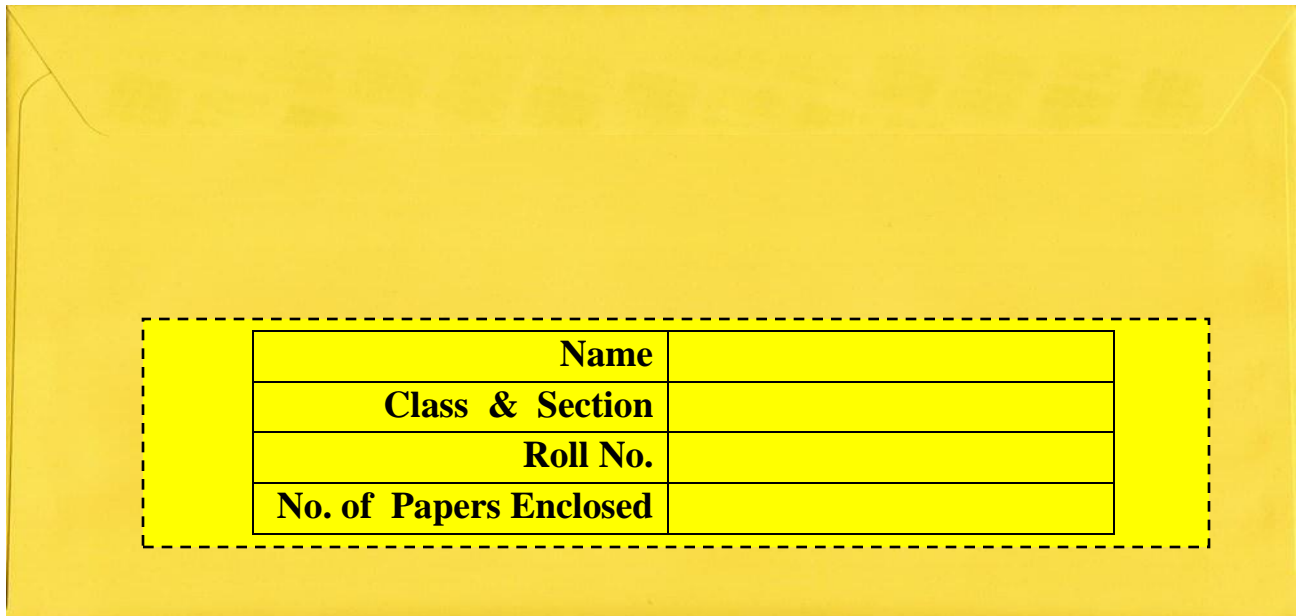
In the view of prevailing situation of COVID—19 epidemic, efforts are being made to conduct the examinations of the students by adopting alternative methods keeping in view the social distance and government rules/guidelines regarding safety/health. Therefore, I take this opportunity to draw your attention to the following:

- **Mid—Term (Online) Examinations** will commence w.e.f. 18th November, 2020. Each paper will be held in two stages i.e. Paper-I and Paper-II (except for class I & II which will have one paper). Kindly ensure that your ward appears in the Examination as per the date sheet and time allotted. **No re—examinations will be held afterwards due to any reason.** Although the teachers of the school have given ample revision of the syllabus, yet you are requested to help your ward in revising the Syllabus meant for the examination.
- **Result Declaration:** Result of the Mid—Term Examination (2020-21) will be conveyed to you through **e—Report Card** containing the detail of Marks/Grades in **December (2020).**
- **Payment of Fees & Dues:** Kindly make sure that all the dues and fees of your ward are deposited with bank.

Guidelines for Online Examination:

1. On the day of the examination, according to the date sheet and specified time, the Question Papers will be sent to the students by their class teacher through **Google Classroom**. All students are therefore advised to install Google Classroom app on their phones/PCs and follow the instructions.
2. You will receive the Question Paper on Google Classroom in **Classwork** through your registered Mail ID. All the students are advised to be present in the Google Classroom 15 minutes prior the starting of the examination.
3. To maintain the uniformity, each student will be provided an **e—Answer Book** for solving the question paper which is only for the purpose of Examinations being taken through online Mode because of COVID—19. The **e—Graph Paper**, **e—Political Map of India** and **e—Political Map of World** will also be provided and the parents should get printout of the same (single side) as per the requirement. To download examination material you can find a link at school website www.davpatiala.com.
4. The examinee will be writing his/her Name, Class, Section, Roll No., Date, Subject & No. of Pages Filled neatly on the answer sheet.
5. The examinee are required to use only **blue ball pen** to solve the paper. LEGIBLE answer(s) written only in BLUE INK will be marked, otherwise answer(s) shall be awarded ZERO.

6. After the completion of the paper, the candidate will send/upload the scanned/cam scanned copies of their Answer Sheets/Graphs/Maps (only written/filled pages) in the allotted time in the **Homework** tab of Google Classroom. **MAKE SURE THAT NO STUDENT IS UPLOADING THE e—ANSWER SHEET/GRAPHS/MAPS IN ‘STREAM’ TAB. For scanning answer sheet, after completion of an exam you can use any app available at Google Play Store.**
7. Keep the hard copy of the your Answer Sheet(s) safely in your custody and provide the same in a closed yellow envelope mentioning the following as per sequence :



Name	
Class & Section	
Roll No.	
No. of Papers Enclosed	

The sealed envelope is to be submitted to the school at the end of the examinations. The schedule of submission will be informed later on.

8. Re—evaluation/re—checking for the answer sheets will be considered only after getting written permission from the Principal and depositing re—evaluation fee @Rs.200/- per paper to the school.
9. The sanctity of all changes can be maintained only so long as it is the expression of the will of the people. **So, we expect utmost honesty and sanctity from the examinee.**

Hoping for favorable response and co—operation.

Thanking you,

Yours sincerely,

Vivek Tiwari

Principal

Date: 12-11-2020